

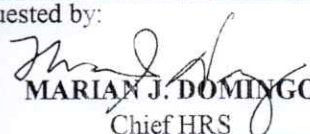
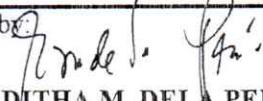
PURCHASE REQUEST

Entity Name: Civil Service Commission


Fund Cluster: _____

| Office/Section : Examination, recruitment and Placement Office (ERPO) | | PR No.: <u>2020120613</u> | Date: <u>12/13/20</u> | | |
|---|-------|--|-----------------------|-----------|-------------------|
| | | Responsibility Center Code : _____ | | | |
| Stock/Property No. | Unit | Item Description | Quantity | Unit Cost | Total Cost |
| | set | Open Type Steel Racks - 6-8 layers - Height: 70-79 inches - Width: 15 inches - Length: 30-40 inches - steel frame | 15 | 5,000.00 | 75,000.00 |
| | Unit | Refrigerator 5 - 6 cu ft | 1 | 19,000.00 | 19,000.00 |
| | Unit | Water Dispenser: - free standing - hot and cold - compressor type | 3 | 5,000.00 | 15,000.00 |
| | piece | Alcohol Dispenser - automatic - wall mounted/free standing ****nothing follows**** | 3 | 2,000.00 | 6,000.00 |
| | | | | | <u>115,000.00</u> |

Purpose: For proper management of records and health and safety of ERPO Staff and for conduct of exam

| | | |
|----------------|---|--|
| Signature : | Requested by:  MARIAN J. DOMINGO Chief HRS | Approved by:  EDITHA M. DELA PEÑA Director IV |
| Printed Name : | | |
| Designation : | | |

Certified that the above request is included in the Annual Procurement Plan (APP) & with complete supporting document


JULIUS B. BENIGNO
Chief, PMD

Certified Photocopy

Lyn
12/14/20
8:53

[Signature] *12/03* *1:38*